

City of Brisbane Staff Report

To: Honorable Mayor and City Council

From: Richard Johnson, Deputy Fire Chief, Fire Prevention Services Bureau
Via Ron D. Myers, Fire Chief

Subject: Weed and Flammable Waste Abatement

Date: Meeting of June 17, 2013

Purpose:

To reduce the threat of fire created by weeds and flammable waste located on private property.

Recommendation:

1. Open the Public Hearing and hear any objections by noticed property owners of properties on which a nuisance has been declared to exist.
2. Close the Public Hearing and sustain or overrule any objections which have been raised.
3. Give direction to Enforcement Officer to clear the properties that have not complied with the notice.

Background:

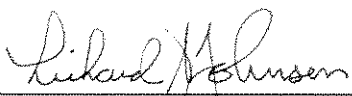
In April of 2009, the City Council adopted an ordinance establishing a procedure for the abatement of weeds and flammable wastes that create fire hazards where the property owner fails to do so, and that enables the City to recover its abatement costs through a levy of an assessment against the property on which the abatement work has been performed.

Discussion:

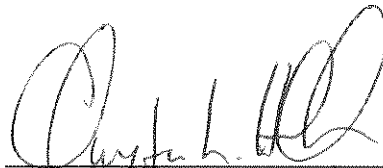
A list was created of those properties on which weeds or flammable waste materials were found to exist which constituted a fire hazard. This list was reviewed by the Fire Chief and then notices were sent to the property owners. Attached is a list of the steps taken in this process and the notices that were sent out. The ordinance requires, and the notices mailed, provide a time and place for a public hearing in which the property owner can disagree or protest with the request for abatement. This meeting is the time and place set.

Fiscal Impact:

There are no fiscal impacts.



Richard A. Johnson, Deputy Fire Chief,
Fire Prevention Services Bureau
for Ron D. Myers, Fire Chief



Clayton Holstine, City Manager



North County Fire Authority

Serving the Cities of Brisbane, Daly City and Pacifica

Ron D. Myers
Fire Chief

10 Wembley Drive
Daly City, California 94015-4314

Administration
Phone 650-991-8138
Fax 650-991-8090

Brisbane Weed Abatement Program 2013

April 1, 2013

The informational packet sent to all addresses in the city will be mailed out.

May 1, 2013

Deadline for cutting weeds, set by 1st notice

May 3 – 14, 2013

The 1st inspection of all properties in Brisbane will take place these 2 weeks

May 3 – 14, 2013

Database created from the tax record of violations of the abatement code. 1st notices prepared.

May 30, 2013

1st Certified notices sent to tax holder of properties.

June 17, 2013

Public hearing with council

June 15 – 18, 2013

2nd inspection of violations, photos, and information for contractor

June 21 – July 2, 2013

Contractor to cut outstanding properties

July 3, 2013

All properties in compliance

July 16, 2013

Bills sent to property owners

August 27, 2013

Payment due

September 6, 2013

Report to council on non-payment and request to attach to tax roll. Public hearing.

September 9, 2013

Paper work completed to attach to tax record. Will be attached to 2014 tax bill.